

MARY MCMYNE

mmcmyne@nyu.edu

marymcmyme.com

SUMMARY OF QUALIFICATIONS

- 15+ years of professional, technical, and academic writing and editing experience.
- Computer literate with word processing, digital publishing, and light coding experience, including but not limited to Microsoft Word, WordPress, and HTML.
- Educational background in information technology, mathematics, science, grammar, editing, business writing, research writing, technical writing, creative writing, and publishing.
- Experience liaising with SMEs, programmers, and developers to create accessible user documentation.
- Experience working as a developmental editor and copy editor for academic articles and dissertations in Chicago, MLA, and APA style.
- Team player with an ability to work independently as needed.
- Widely published creative writer with the ability to write clean and effective copy.

TECHNICAL & PROFESSIONAL EXPERIENCE

Freelance Writer. Self-Employed, Sault Sainte Marie, MI. 2000 – present.

- Wrote and edited marketing copy, nonfiction articles, and technical documents.
- Served as developmental editor and copy editor for academic articles and dissertations in Chicago, MLA, and APA style.
- Designed websites using WordPress and HTML.
- 50+ stories, articles, and poems published in journals and magazines.

Technical Writer. Innovative Emergency Management, Baton Rouge, Louisiana. 2002 – 2004.

- Wrote and edited technical reports, software documentation, marketing documents, proposals, nonfiction, and reports to congress.
- Liaised with SMEs including computer scientists, atmospheric physicists, and the company president to generate software documentation as well as highly technical and sometimes sensitive documents.

Chemical Engineering Intern. AlliedSignal, Baton Rouge, Louisiana. 1998-1999.

- Applied coursework in chemistry, physics, and engineering to analysis of daily-generated data to check the efficiency of large-scale chemical reactions.
- With guidance from senior process engineers, wrote a program to recommend the most efficient frequency with which to change out catalyst in reactors.
- Wrote and edited reports, safety documentation, and standard operating procedures.

ACADEMIC EXPERIENCE

Associate Professor of English. Lake Superior State University, School of Arts & Letters, Sault Ste. Marie, MI. 2011 – present.

- Served in various administrative and instructional roles, such as chair, coordinator, and professor, teaching courses in grammar, editing, business writing, research writing, technical writing, creative writing, and publishing.

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- Wrote over \$20,000 in successful grants to fund various personal, community, and student opportunities in creative writing and the arts.
- Served as managing editor, web designer, layout designer, and fiction editor for *Border Crossing*, the Creative Writing Program's journal of literature and art.
- Supervised over twenty faculty members and facilitated monthly meetings as chair.
- Mediated conflicts between students and faculty, as well as conflicts among faculty.
- Designed and supervised publishing internships for students.

Instructor. South Louisiana Community College, English Dept., Lafayette, LA. 2007 – 2011.

- Taught courses in business writing, composition, and creative writing.
- Coordinated with local non-profits to design service-learning opportunities for students.

Teaching Assistant. New York University, Writing Program, New York, NY. 2004 – 2007.

- Taught courses in expository writing and creative writing.

EDUCATION

Master of Fine Arts in Fiction. New York University. 2004-2007. 3.9 GPA

- Coursework in fiction, theory, expository writing, and writing pedagogy.
- Graduate School of Arts & Science Tuition Scholarship (2004-2007).

Master's Degree in English & Creative Writing. Louisiana State University. 2002. 3.9 GPA

- Coursework in fiction, nonfiction, screenwriting, poetry, theory, and literature.
- Graduate School of Arts & Science Tuition Scholarship (2000-2002).

Bachelor of Arts in English. Louisiana State University. 2000. 3.6 GPA

- Extensive coursework in chemistry (22 credits), math (19 credits), engineering (16 credits), and physics (9 credits) before changing major to English.
- National Merit Scholarship (1996-2000).

SELECTED AWARDS AND AFFILIATIONS

- Associate Member, Science Fiction Writers of America.
- Fiction represented by Sam Farkas of Jill Grinberg Literary Agency, AAR, NY, NY.
- 2017 National Endowment for the Arts Parent Artist Fellowship, Vermont Studio Center.
- 2015 Elgin Chapbook Award for *Wolf Skin* from the Science Fiction Poetry Association.
- 2013 Sustainable Arts Foundation Promise Award for Novel Research in Germany.
- 2007 Faulkner–Wisdom Prize for a Novel in Progress.

REFERENCES AVAILABLE UPON REQUEST